

REGD. ADDRESS:

G - 204, NCC Urban, Gachibowli
Hyderabad, Telangana - 500 032

OFFICE ADDRESS:

6-3-903/A/8, 1st Floor, Surya Nagar Colony,
Raj Bhavan Road, Somajiguda,
Hyderabad, Telangana - 500 082



Website: www.rubaroo.org

Email: info@rubaroo.org

Facebook: @RubarooHyd

Instagram: @RubarooHyd

Twitter: @RubarooHyd

Phone: 040 4856 0867

MEMORANDUM OF UNDERSTANDING

**This Memorandum of Understanding is made on 1st June 2018,
for a period of 3 years ending on 31st March 2021, between:**

Name of Institution: Vivekananda Government Degree College

Represented by: Ms Bangla Bharathi

Mobile Number: +91 98666 56278

Email Id: banglabharathi@gmail.com

and

Rubaroo, Hyderabad

Represented by: Monisha Vemavarapu

Mobile Number: +91 98912 86572

Email Id: monisha@rubaroo.org

Vivekananda Government Degree College, Hyderabad agrees to be Rubaroo's community outreach and mobilisation partner for various youth programmes offered by Rubaroo or its partnering network to be implemented with the students of Vivekananda Government Degree College.

These programmes would focus on developing the leadership skills of the students by understanding themselves and society around them better. Through these programmes we would work on leadership continuums representing the values, attitudes, and behaviours needed for good decision making and taking action. Students will also develop an understanding and appreciation of a need for a diverse community, by working with issues of Gender, Interfaith, and interconnecting issues to Youth Development which would be relevant to young people.

This contract is valid for a period of 3 years - i.e., June 2018 to March 2021. All details and aspects of every programme that would be done in partnership with both parties, would be mutually decided upon through meetings, and email conversations at the start of every programmatic cycle. The monetary expenses for each project would also be determined mutually at the start of every programme.

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Letter of Appreciation

To
The Principal
Vivekanand Government Degree College
Hyderabad

Dated: 15th March 2021

Dear Ma'am,

On behalf of Rubaroo, we would like to Thank You for being our Institutional Partner for the last three years starting from April 2018 to March 2021.

Your participation and support have been greatly appreciated and we see the impact it has made in Rubaroo's outreach in working with young people from diverse backgrounds and in facilitating their journeys on issues like Gender and Interfaith, thereby bringing a change in the mindset of young people. Our partnership has also inspired us to nurture the work that we're doing with like-minded stakeholders creating an inclusive environment and community for young people across Hyderabad.

Over the last three years, the students Vivekanand Government Degree College have participated in the following programmes:

2018:

- Agaaz-e-Baatcheet; call to initiate a conversation on Interfaith
- YouthCan - India Lab: a campaign challenging issues of the spread of Fake News
- Rubaroo with Gender: our annual event on 10th December, International Human Rights Day

2019:

- Agaaz-e-Baatcheet; call to initiate a conversation on Interfaith
- Samvidhan Live: The Jagrik Journey

2020:

- Emerging Leaders Fellowship

2021

- Mobilising for ComMutiny - The Youth Collective's program Samjho Toh: The Samvidhan Live Dialogues

We hope that this continues to be a mutually nourishing partnership in the years ahead to come. Thank You for walking this journey with us in our work with young people.

Warm Regards,

Monisha Vemavarapu
CEO, Rubaroo

ROLE OF RUBAROO:

For the purpose of this partnership, Ms Monisha Vemavarapu, CEO, Rubaroo, will be the point of contact.

- **Facilitation:** Rubaroo (or its partnering network) will facilitate and design all the sessions for any programmes, including any orientations, mentoring, feedback, mobilisation addas, or debriefs that may happen. The broad design, timeline, and the essential details of each programme intervention would be shared with the point of contact at Vivekananda Government Degree College.
- **Dates and Venue:** The dates for all the programmes would be decided and mutually agreed upon by Vivekananda Government Degree College and Rubaroo prior to any programme, keeping in mind the academic calendar and schedule of the institution.
- **Review and Reporting:** Continuous feedback and assessments will be held over the duration of the partnership period to review the relationship health status.
- **Programme Coordinator:** Due to the varying nature of programmes, a programme specific coordinator would be identified and appointed, and communicated with the institution for smooth functioning of the programmes.

ROLE OF THE INSTITUTION:

- **Mobilisation and Participation:** Vivekananda Government Degree College would be responsible for identifying specific departments for participation in different programmes, and ensure diversity of participation inclusive of caste, class, religion, gender, physical ability, language, and other parameters as defined at the start of each programme.
- **Attendance:** Vivekananda Government Degree College would also ensure continuous participation of the students by encouraging them, and also making a note of the attendance of participants for each programme to discourage dropouts in the middle of any programme.
- **Programme Coordinator:** Ms Bangla Bharathi from the institution would work in close association with the Rubaroo Coordinator. The coordinator will support processes, mobilisation, attendance and participation, coordination with the students and support in review and feedback processes.
- Coordinating with parents and guardians (wherever needed), getting consent and indemnity forms from them.
- Coordinating, supporting logistics, and communicating essential information with the students of each programme.
- Communication of important decisions between Rubaroo and the institution.

CONTRIBUTION:

Most of the programmes offered by Rubaroo, that are funded by partner organisations would incur no expenses by the participants and it would be borne by Rubaroo. If any costs are identified for any programme offered, this would be shared and agreed upon, over email, with the institution, and mutually agreed upon by both parties. Additionally, the following points may be highlighted.

1. Insurance for the students for each programme (wherever needed) would be borne by the institution.
2. Medical and first aid kits would be provided by the institution if the venue is Vivekananda Government Degree College itself. For venues outside the institution, Rubaroo would provide medical and first aid kits.
3. Expenses incurred on stationery and other resources would be discussed at the start of every programme, and mutually agreed upon.
4. Local travel or any conveyance charges would be shared with the institution as per each programme budget. As per default, we can assume that no travel would be reimbursed to and from the venue of any workshop, for the students.

CONCLUSION:

We assure you that our experience and expertise in the field of experiential learning programmes for adolescents and young people will make these programmes enriching and exciting for the students. We would like to thank the institutions for agreeing to partner with Rubaroo in the entire process.

On behalf of
Vivekananda Government Degree College



Date: 4th June 2018
Name: Dr. S. Srinivas Rao
Designation: Principal
Address: H.No : 1-9, 670/A, Adikmet Rd,
Vidya Nagar, Hyderabad,
Telangana 500044

On behalf of Rubaroo



Date: 1st June 2018
Name: Monisha Vemavarapu
Designation: CEO, Rubaroo
Address: Rubaroo, 6-3-903/A/8, 1st Floor,
Surya Nagar Colony, Raj Bhavan Road,
Somajiguda, Hyderabad - 500082